



## OPEN COURSE BOOKING FORM

We wish to confirm \_\_\_\_ place/s on the Scotwork Negotiating Skills Open Course, scheduled on Monday to Thursday, **21–24 April 2008** in Malaysia.

Your Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Country : \_\_\_\_\_ Postcode : \_\_\_\_\_

Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_

Email : \_\_\_\_\_

Signature : \_\_\_\_\_ Company Stamp \_\_\_\_\_

Name of Participant : \_\_\_\_\_

Designation : \_\_\_\_\_ Department : \_\_\_\_\_

Name of Participant : \_\_\_\_\_

Designation : \_\_\_\_\_ Department : \_\_\_\_\_

Name of Participant : \_\_\_\_\_

Designation : \_\_\_\_\_ Department : \_\_\_\_\_

Kindly return this back to: [julien.foo@scotwork.com](mailto:julien.foo@scotwork.com)



We are pleased to inform you that we are scheduling another Negotiating Skills Open Course on Monday to Thursday, **21–24 April 2008**. Below is some pertinent information about the course venue and charges.

Venue	To be advised
Venue Charge + Tutors' Travel & Expenses	<b>SGD 1,359.00 per participant.</b> Includes dinner on the first evening, lunch on course days, rental of meeting rooms and equipment for the duration of the course. All beverages and incidentals will be on an individual basis.
2008 Course Fee	<b>SGD 3,995.00 per participant</b> and must be paid within 10 days from the date of invoice.  Please note the nominated seat/s are not confirmed until full payment has been received.

To register, kindly fill in the attached form and email it to: [Julien.foo@scotwork.com](mailto:Julien.foo@scotwork.com)

Yours sincerely,

**JULIEN FOO**  
**Scotwork Negotiating Skills**  
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