



OPEN COURSE BOOKING FORM

We wish to confirm ____ place/s on the Scotwork Negotiating Skills Open Course, scheduled on Monday to Thursday, **23–26 June 2008** in Singapore.

Your Name : _____

Designation : _____

Company : _____

Address : _____

Country : _____ Postcode : _____

Telephone : _____ Fax : _____

Email : _____

Signature : _____ Company Stamp _____

Name of Participant : _____

Designation : _____ Department : _____

Name of Participant : _____

Designation : _____ Department : _____

Name of Participant : _____

Designation : _____ Department : _____

Kindly return this to julien.foo@scotwork.com.sg



We are pleased to inform you that we are scheduling another Negotiating Skills Open Course on Monday to Thursday, **23–26 June 2008**. Below is some pertinent information about the course venue and charges.

Venue	To be advised
Venue Charge	SGD 1,200.00 per participant. Includes the first evening's dinner, lunch on course days, rental of meeting rooms and equipment for the duration of the course. All beverages and incidentals will be on an individual basis. Scotwork (SEA) Pte Ltd can arrange for this package charge to be included into the invoice if required.
2008 Course Fee	SGD 3,955.00 per participant and must be paid within 10 days from the date of invoice. Please note the nominated seat/s are not confirmed until full payment has been received.

To register, kindly fill in the attached form return it to julien.foo@scotwork.com.sg.

Yours sincerely,

Julien Foo

Mobile: +65 9850 9007

Email: julien.foo@scotwork.com.sg